

**B. L. D. E. ASSOCIATION'S
COMMERCE, B.H.S. ARTS AND T.G.P. SCIENCE
COLLEGE, JAMKHANDI - 587 301.**

DIST : BAGALKOT, KARNATAKA

(NAAC III CYCLE ACCREDITATION- "A" Grade-CGPA-3.32)

Phone/Fax : 08353-220183 email : bldeajkd@yahoo.in

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**The Annual Quality Assurance Report (AQAR)
2017-18**

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

**BLDE ASSOCIATION'S
COMMERCE, BHS ARTS & TGP SCIENCE COLLEGE**

1.2 Address Line 1

Address Line 2

City/Town

JAMKHANDI

State

KARNATAKA

Pin Code

587301

Institution e-mail address

bldeajkd@yahoo.co.in

Contact Nos.

08353-220183

Name of the Head of the Institution:

Dr. M.B. MULIMANI

Tel. No. With STD Code:

08353-220183

Mobile:

9986079978

Name of the IQAC Co-ordinator:

Prof. SIDDESHWAR B. KAMATI

Mobile:

9980200298

IQAC e-mail address:

iqacbldeajkd@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

ID KACOGN10928

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/SC/17/A&A/50.3

1.5 Website address:

www.bldeajkd.org

Web-link of the AQAR:

www.bldeajkd.org/AQAR2017-18.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	75.80	2004	Feb.15 2009
2	2nd Cycle	A	3.12	2010	Sept.03 2015
3	3rd Cycle	A	3.32	2016	Sept.15 2021
4	4th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01/06/2004

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. **AQAR 2016-17 submitted to NAAC On 01/12/2018**

1.10 Institutional Status

Item	YES	NO
Affiliated College	YES	-----
Constituent College	-----	NO
Autonomous college of UGC	-----	NO
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)		NO

Type of Institution	Co education ✓	Men	Women
Financial Status	Grant In Aid ✓	UGC 2F ✓	UGC12B ✓
	Grant IN Aid + Self Financing ✓	Total Self financing	

1.11 Type of Faculty/Programme

Programme	Degree
UG-ARTS	BA
Science	B Sc
Commerce	B com
Management	BBA
Computer Science	BCA
PG	MA-History
	MA-Political science
	M Com
	M Sc -Mathematics
Certificate course	yoga

1.12 Name of the Affiliating University : **RANI CHANNAMMA UINVERSIY, BELAGAVI**

1.13 Special status conferred by Central/ State Government UGC/CSIR/DST/DBT/ICMR

UGC-COP Programmes	NO
UGC-Innovative PG programmes	NO
UGC-Special Assistance Programme	NO
UGC-CE	NO
DST Star Scheme	NO
UGC-CPE	NO
University with Potential for Excellence	NO
Autonomy by State/Central Govt. / University	NO

2. IQAC Composition and Activities

2.1 No. of Teachers	10
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	01
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and community representatives	--
2.7 No. of Employers/ Industrialists	02
2.8 No. of other External Experts	--
2.9 Total No. of members	16
2.10 No. of IQAC meetings held	10

2.11 No. of meetings with various stakeholders:

Stakeholders	No. of Meetings
Faculty	10
Non-Teaching Staff	02
Students	02
Alumni	02
Employers	02

2.12 Has IQAC received any funding from UGC during the year?

No

If yes, mention the amount

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2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Seminar / Workshop	Nos.
International	00
National	00
State	02
Institutional Level	06
Institutional Level	08

(ii) Themes

1. Ten days workshop on “NET & SLET” by Competency Building Centre, BLDE Association, Vijayapur. – All the PG Department & Faculty member
2. GST- opportunities by Shri Ganesh T., Manager IDBI
3. Data Analytics Workshop for BCA
4. Orientation Programme for newly appointed faculty.
5. Research Paper writing workshop for PG Departments
6. Article writing workshop by English Department
7. Stress Management workshop for non- teaching staff
8. MUDRA Scheme Benefits by Commerce Department
9. English for Employment –workshop- English Department
10. Spiritual Awareness Lecture- Brahmakumaris
11. Invited lectures for PG departments- Political Science & History
12. Voter Registration Awareness Programme- Taluka Administration
13. Career Guidance 02 days Workshop – UG and PG Final Year Students – Sankalp Career academy
14. Life Skills Sensitization Programme

2.14 Significant Activities and contributions made by IQAC

1. AAA Committee Assessment was successfully completed.
2. Institutional level quality enhancement programmes were organised.
3. Orientation programme for I Semester Students
4. Phase wise Green Audit was implemented.
5. Exit meeting for Semester VI Students (Feedback collection)
6. Preparation of AQAR.
7. Preparation of AISHE
8. Preparation of NIRF
9. Application for UGC MRPs & Seminars
10. Awareness about National/international conferences/seminars/workshops/symposia among faculty members.
11. Coordination of all the major functions of the college
12. UGC XII plan Accounts Settlement.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
AAA Peer Team visit.	AAA Assessment was successfully completed.
Strengthening measures for preservation of environment.	The following measures were undertaken: 1. GREEN AUDIT of the campus was implemented. 2. Rain water harvesting pits were created. 3. Regular checks are carried out by the faculty members to minimize wastage of water and Electricity. 4. Tree plantation drive was undertaken. 5. Use of plastic is regulated in the premises.
Sustaining and enhancing the Quality of Academics	The Feedback on Teaching was processed. It was shared with faculty with suggestions & recommendations. Certificate course in Yoga was started.
Resource Mobilization for research	Mobilization of resources from funding agencies from time to time. New proposals/ initiatives are undertaken. These include financial support from UGC/ICHR and Vision group/DBT/DST etc.
To encourage Research culture among students by making 'Project work' a part of internal assessment.	Project work is given due weightage in internal assessment.
To organise quality development programmes for teaching & non-teaching staff.	Four institutional level quality development programmes were organised for the benefit of teaching & non-teaching staff.
Monitoring of student progression.	Following measures were undertaken. 1. Remedial classes. 2. induction courses for I semester students 3. Enrichment activities for achievers

***Academic Calendar of the year as Annexure I.**

2.15 Whether the AQAR was placed in statutory body **Yes**

Authority	Placed or not
Management	Yes
Syndicate	No applicable
Staff	Yes

Provide the details of the action taken:

AQAR was discussed in IQAC meeting with all the staff members. Strategies to improve quality indicators of the institution were discussed. The Management approved the plan of action & gave consent to implement them.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	---	---	--	---
PG	04	--	---	--
UG	05	--	---	---
PG Diploma	--	--	---	--
Advanced Diploma	--	---	---	--
Diploma	---	--	--	--
Certificate	01	--	--	--
Others	--	--	--	--
Total	10			

Interdisciplinary	00	01	00	00
Innovative	00	00	00	00

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options/Elective
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	09
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders* (On all aspects)

Stakeholders	Yes/No
Alumni	Yes
Parents	Yes
Employers	Yes
Students	Yes

Mode of feedback : **Manual**

*Please provide an analysis of the feedback in the **Annexure -II**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The University revises the syllabus both in practicals and theory every 3 to 4 years as per the recommendation of Board of Studies in various subjects. The same syllabus is followed by all the affiliated colleges.

1.5 Any new Department/Centre introduced during the year. If yes, give details.: **YOGA**

Certificate course in Yoga was started under the Department of Physical Education.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
32	08	23+1*	00	00

* on deputation

23

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	26	00	00	00	00	0	00	0	26

2.4 No. of Guest and Visiting faculty and Temporary faculty

68	00
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	08	30	15
Presented	08	30	15
Resource Persons	00	14	05

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT and video teaching aids.
- Field trips and Industrial tours.
- Power point presentations and Seminars by students.
- Lecture by experts in the respective fields.
- Use of Social Media to facilitate learning

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- The college follows rules and regulations of Rani Channamma University, Belagavi

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

BoS	Faculty participated in workshop
06	08

2.10 Average percentage of attendance of students: **85%**

2.11 Course/Programme wise distribution of pass percentage :(Based on April 2016 Examination Results)

Title of the Programme	Total no. of students appeared	Division				Pass %
		Distinction %	I class %	II class%	III class%	
BA	206	39.32	12.14	0.97	41.75	94.00
BSc	278	41.73	12.23	0.00	12.59	66.00
B Com	306	39.22	15.36	0.33	23.20	78.00
BBA	23	13.04	13.00	21.74	..	48.00
BCA	50	84.00	6.00	0.00	..	90.00
M Com	18	5.88	64.72	23.52	00	94.12
MA HISTORY	31	00	100.00	00	00	100.00
MA POL. SCI.	26	00	100.00	00	00	100.00
M Sc Maths	18	00	100.00	00	00	100.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

To monitor the quality of teaching learning, the IQAC has developed the following process:

1. Preparation of teaching plan,
2. Scrutiny of daily lecture schedule by Principal,
3. Interaction of Principal with Student Representatives,
4. Feedback obtained by HODs, Coordinators, stake holders and Faculty member appraisals at the end of every semester.

To evaluate the quality of teaching learning, the IQAC has developed the following process:

1. Maintaining Academic Diary,
2. Analysis of learners' feedback about faculty members,
3. Performance of learners in internal test and semester end examinations and overall Result Analysis,
4. Interaction of the Principal with the faculty members to discuss feedback and results and Review of academic progress at the meetings of the College Development Committee.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	03
UGC – Faculty Improvement Programme	01
HRD programmes	01
Orientation programmes	01
Faculty exchange programme	01
Staff training conducted by the university	03
Staff training conducted by other institutions	11
Workshops	15
Quality development Programmes conducted by IQAC	108

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	24	03	44
Technical Staff	--	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC of the College constantly strives to inculcate a culture of research among the staff and the students.

1. The Research Cell has been established which conducts several Faculty Development Programs.

2. A senior faculty member has been designated as the Academic Advisor, who encourages teachers to undertake research by providing the necessary information and guidance.

3. The College also provides support and cooperation to teachers who undertake major / minor research projects (sanctioned by the University/ ICSSR).

4. The College has subscribed to two e-databases like INFLIBNET, NLIST.

5. The faculty members have also been provided with individual workstations with internet connectivity to facilitate research.

6. Providing seed money, study leave and research incentives to students.

7. Flexible time table and financial assistance to attend and participate in seminars/workshops/conferences etc at the regional /state level.

8. Eminent resource persons are invited to conduct workshops/seminars/guest lectures on topics of research interest.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	01	60.00	00
Outlay in Rs. Lakhs			60.00	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	Nil	Nil	01
Outlay in Rs. Lakhs	1.20	Nil	Nil	1.20

3.4 Details on research publications

	International	National	Others
Peer Review Journals	14	08	15
Non-Peer Review Journals	00	00	10
e-Journals	00	05	00
Conference proceedings	03	26	13

3.5 Details on Impact factor of publications:

Particulars	
Range	0.33 to 5.96
Average	16
H index	02
Nos. In Scopus	---
Research Gate	514
Research Gate Score	2.20
Research Gate reads	248
i-10 index	01

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	03	VGST GROUP	60 LAKHS	40 LAKHS
Minor Projects	nil		Nil	
Interdisciplinary Projects	nil		Nil	
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)	01	COLLEGE	20,000/-	20,000/-
Any other(Specify)				
Total			60.20 lakhs	40.2 lakhs

3.7 No. of books published i) With ISBN No. :NIL Chapters in Edited Books:02

ii) Without ISBN No. :03

3.8 No. of University Departments receiving funds from

Agency	No. of Departments
UGC-SAP	Nil
CAS	Nil
DST-FIST	Nil
DPE	Nil
DBT Scheme/funds	Nil

3.9 For College schemes

Particulars	Yes or No
Autonomy	No
CPE	No
DBT Star	No
INSPIRE	No
CE	No

3.10 Revenue generated through consultancy : **00**

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	00	00	00	00	03
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons : **26**

3.13 No. of collaborations International : 01 National :02 Any other : **06**

3.14 No. of linkages created during this year : **04**

3.15 Total budget for research for current year in lakhs :

AGENCY	AMOUNT (in Lakhs)
From Funding agency	---
From Management of University/College	01.00
Total	01.00

3.16 No. of patents received this year: **NIL**

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
02	--	--	02	--	--	---

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

No. of PH.D. Guides	Students registered under them
02	07

* 07 faculty members are eligible for Research Guide ship

3.19 No. of Ph.D. awarded by faculty from the Institution : **Nil**

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

Fellowships	No. of Staff
JRF	Nil
SRF	Nil
Project Fellows	Nil

3.21 No. of students Participated in NSS events:

Events	No. of Students
University Level	16
State Level	00
National Level	00
International Level	00

3.22 No. of students participated in NCC events:

Events	No. of Students
University Level	00
State Level	06
National Level	16
International Level	00

3.23 No. of Awards won in NSS:

Awards	No. of Students
University Level	03
State Level	00
National Level	00
International Level	00

3.24 No. of Awards won in NCC:

Awards	No. of Students
University Level	00
State Level	00
National Level	02
International Level	00

3.25 No. of Extension activities organized

Agency	No. of Activities
University Forum	01
College Forum	22
NCC	9
NSS	12
YRCS	05
Scouts & Guides	06
Departmental Activities	21
Nature Club	02

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

1. Financial support Of Rs 1,30,000/-to poor & meritorious students by UGC staff
2. Cashless Transaction Awareness Programme among Vendors
3. Blood donation camp by YRCS, NSS, NCC
4. AIDS Jatha by YRCS, Scouts & Guides, NSS& NCC.
5. Voters' registration Rally by NSS,YRCS,NCC & Scouts & Guides
6. First Aid Training to the students by YRCS
7. Swaccha Bharat Abhiyana by the college
8. Farmers' suicide prevention awareness campaign by NSS,YRCS,NCC & Scouts & Guides
9. International Yoga Day celebrations
10. Menstrual Hygiene Awareness Programme by Ladies' Forum

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	54.31 Acres	---	Management	54.31 Acres
Class rooms	44	--	UGC/Management	44
Laboratories	14	---	UGC/Management	14
Seminar Halls	02	--	UGC/Management	02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	---	---	---
Value of the equipment purchased during the year (Rs. in Lakhs)	-----	ACs/Computer Peripherals/Projector	UGC	15.82 LAKHS
Others NSS/NCC/SWO/scout and Guides rooms	04	--	MANAGEMENT	04
Fernery	01	--	MANAGEMENT	01

4.2 Computerization of administration and library

1. The ICT enabled College premises have a well distributed internet facility via the LAN connections.
2. The Administrative office makes use of software packages for managing the admission process, accounts and payroll generation.
3. The College Library is automated and uses software for carrying out the various library functions like cataloguing, acquisition, circulation and serial control. It also has OPAC facility that enables browsing of library resources.
4. The library has also subscribed two e-databases INFLIBNET & NLIST.
5. Student database
6. MIS

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	63815	6058405	1595	574242	65410	66632647
Reference Books	753	207594	38	2265	753	2,07,594/-
e-Books	60	--	8	--	68	
Journals	40	936375	27	48805	73	985180
e-Journals	--	--	--			INFLIBNET
Digital Database						
CD & Video DVD	175	2,71,000/-	--	--	175	2,71,000/-
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	196	04	All Labs	02	-	01	7	-
Added	10	-		-	-	-	-	-
Total	206	04	ALL LABS	02	-	01	5	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

1. The entire College is well connected with LAN and is Internet-enabled.
2. There is Wi-fi connectivity in phased manner to students & staff
3. Students can access Internet from the four computer labs as well as from the E Zone in the Library and BBA department.
4. Faculty members have access to Internet through the systems available in the Faculty Room. They can also access Internet from the E ZONE and Research Room in the Library.
5. The College website www.bldeajkd.org ensures that the stakeholders are well informed with up to date information
6. Workshop on Photoshop and Web designing for Students
7. Workshop on cloud computing
8. Workshop on Data Analytics for BCA students

4.6 Amount spent on maintenance in lakhs:

Particulars	Amount (in lakhs)
ICT	0.65243
Campus Infrastructure and facilities	6.94237
Equipment's	0.11294
Others	14.53880
Total	22.24654

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Conducting Orientation programme on student support services through Academic advisors.
2. Training & placement assistance through alumni.
3. Display of Placement brochures through Departmental Notice boards, college website, Placement cell.
4. Awareness regarding Coaching for entry into civil services and other examinations, English grammar/remedial classes in the morning assembly
5. Awareness regarding sports, gym, internet services, health & counselling services, scholarships etc through brochure, departmental notices, morning assembly talks etc.

5.2 Efforts made by the institution for tracking the progression

The Institution has the following process for tracking the learners progression to higher level of education and/or towards employment:

1. Creating awareness
2. Training
3. Admission
4. Placement

The most common reasons for dropout of learners are:

1. Difficulty in coping with curriculum: To overcome this problem the College conducts remedial classes.
2. Personal problems: To help the learners to overcome these problems, the College has arranged for Professional Counselling Services free of cost.
3. Financial problems: The College has instituted a Students' Aid Fund donated by UGC staff members and Book Bank Scheme for helping the learners belonging to the economically underprivileged section.
4. Remedial classes for the low achievers.
5. Counselling for the students.
6. Scholarships & endowments for poor meritorious students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Certificate in yoga
3067	182	--	20

-

(b) No. of students outside the state : **12**

(c) No. of international students : **00**

Last Year-2016-17						-This Year-2017-18					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1138	288	53	1797	06	3282	925	261	33	2010	8	3249

Demand ratio **1:1**

Dropout **4 %**

5.4 Details of student support mechanism for coaching for competitive examinations:

- i. Coaching for Entry into Civil service examination/competitive examinations. (UGC scheme)
- ii. Coaching for English Grammar (Remedial English) (UGC Scheme)
- iii. Language Laboratory for speech training/accent training for preparation of personality test.

No. of students beneficiaries: **1000**

5.5 No. of students qualified in these examinations

Examination	No. of students
NET	02
SET/SLET	19
GATE	00
CAT	00
IAS/IPS etc/	00
State PSC	04
UPSC	00
Others	52

5.6 Details of student counselling and career guidance

The College has an active Career Guidance and Placement Cell.

The Placement coordinator counsels the students. Different companies have approached the College for internships and placements.

No. of students benefitted: **1500**

5.7 Details of campus placement:

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
08	265	48	75

5.8 Details of gender sensitization programmes

1. "A workshop on Menstrual Hygiene" organized by Women's forum.
1. Celebration of International Women's day on March 08,2018

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

Events	No. of Students
University /State Level	95
National Level	03
International Level	00

No. of students participated in cultural events

Events	No. of Students
University /State Level	32
National Level	00
International Level	00

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports

Awards	No. of Students
University /State Level	21
National Level	03
International Level	00

Cultural

Awards	No. of Students
University / State Level	04
National Level	00
International Level	00

5.10 Scholarships and Financial Support

ITEM	Number of Students	Amount
Financial support from institution	43	54,100.00
Financial support from government	2228	50,37,781.00
Financial support from other sources	18	91,300.00
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs

Awards	No. of Students
University / State Level	04
National Level	00
International Level	00

Exhibition

Awards	No. of Students
University / State Level	03
National Level	00
International Level	00

5.12 No. of social initiatives undertaken by the students : **15**

5.13 Major grievances of students (if any) redressed : **No grievances**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: TO EMPOWER OUR STUDENTS WITH MODERN EDUCATION BASED ON INDIAN CULTURE AND HERITAGE TO TRANSFORM THEIR POTENTIALITIES INTO REALITIES.

Mission: EDUCATING STUDENTS QUALITATIVELY, HOLISTICALLY AND ETHICALLY FOR DEVELOPING THE LATEST SKILLS AND COMPETENCIES TO MAKE THEM FACE THE COMPETITIVE WORLD WITH CONFIDENCE.

6.2 Does the Institution has a management Information System

Yes, the Institute has MIS System and it is presently used for

On-Line Student Admission process,

Database of Students

MIS is also used for Administrative processes including finance-Network through Software's like Tally.

The biometric system is used to record attendance of staff.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Six (06) staff members are on the Board of Studies of the university.

They are

- 1) Prof. A.B. Khot
- 2) Prof. A S Kandagal
- 3) Dr. T P Giraddi
- 4) Prof. H S Giddannavar
- 5) Prof. K Channabasappa
- 6) Prof. B. K. Galagali
- 7) Prof K s Patil

The curriculum is designed by the University. In addition, the college has designed and developed Add – On/ Certificate Courses.

6.3.2 Teaching and Learning

1. Rigorous process for selection of faculty
- 2 In-house training sessions on computer usage/SMART Class approach is conducted by the department of Computer Science at the beginning of every year. Faculty enrichment programmes like computer awareness programme, presentation skills etc. are organized by internal resource persons from other departments.
3. Encourage the Departments to conduct Entry level tests and offer bridge courses, Remedial classes to fill the gaps if any.
4. Extensive use of ICT in for classroom teaching
5. Encouraging Seminars and Power Point Presentations by students.
6. Giving individual attention during Practical classes.
7. Feedback is taken on a continuous basis from the students as well as from parents to assess the teaching skills of the faculty and necessary measures are taken to enhance the teaching skills of the faculty
8. Peer Group interactions are encouraged

6.3.3 Examination and Evaluation

6.3.3 Examination and Evaluation

1. Semester system with Continuous Internal Assessment (CIA) is followed
2. In every semester, two cycle tests are conducted as a part of internal assessment to evaluate the performance of students. Two internal assessments and skill based test/assignment/project as one of the component of internal examinations which include classroom presentations, assignments, class tests, oral tests GDs and class performance.
3. The Principal and the Heads of Department /IQAC monitor the performance of the students based on the analysis of teachers after every internal test and external examination
4. The performance of students is analyzed in IQAC & CDC meetings and Governing Body meetings

6.3.4 Research and Development

1. Administrative support for teachers undertaking research projects.
2. Awareness of guidelines regarding different funding agencies, calculation of Citation Index and h-Index.
3. Sensitizing and motivating young teachers to undertake research projects.
4. Student Research Projects are made mandatory in some subjects.

5. Research facilities like (research facilitator software), free Internet, INFLIBNET/NLIST and research journals.

6. Students and faculty members are sponsored for presentations in conferences hosted by other institutions. They are encouraged to present papers, attend seminars/conference/workshops/refresher courses

6.3.5 Library, ICT and physical infrastructure / instrumentation

At the beginning of the academic year need- assessment for replacement /up gradation/addition of the existing infrastructure is carried out based on the suggestions from stake holders , Heads of the departments, lab technicians and system administrator after reviewing course requirements, computer- student ratio, budget constraints, working condition of the existing equipment and also students' grievances.

Library resources are augmented every year with latest editions and titles by the Library Committee based on interaction with the students and faculty members and on the suggestions of faculty of the respective departments.

The Institution is a member of N-LIST (National Library and Information Services Infrastructure of scholarly content) which is working under INFLIBNET (Information and Library Network Centre) that provides access to Electronic Journals and Electronic books to eligible colleges.

To create awareness among the students about the latest arrivals and quality reference, Book exhibition is held annually in the library for two days.

All the library books are bar coded.

Expansion of E-technology has enhanced the use of computers in curriculum development, teaching-learning, evaluation and research and Broadband internet connectivity and Wi-Fi facility is given to all the departments in a phased manner.

6.3.6 Human Resource Management

Human Resource Management is working on the strategy of maximum utilization of resources in a better way.

HR planning is done based on the workload in the departments HoDs in coordination of the Principal plans for the faculty requirement.

The qualified and competent teaching and non-teaching staff members are recruited. The institution also creates conducive atmosphere for higher studies of the staff members. It constantly motivates the faculty members to do research activities

Teachers are given additional charges for various extra-curricular and co-curricular activities.

Employees are given utmost importance and their needs are recognized well on college annual day.

6.3.7 Faculty and Staff recruitment

Recruitment rules as per the Government & UGC guidelines for permanent teachers.

On Ad hoc basis well qualified candidates are recruited as per requirements.

6.3.8 Industry Interaction/Collaboration.

1. Rohini Biotech;
2. Prabhulingeshwar Sugars
3. AMCAT for online test
4. Ratan Mathapati Wrestling Academy
5. J.S.S College, Dharwad
6. Department of Botany, Karnataka Univeristy Dharwad
7. Sangameshwar College, Solapur, Maharashtra

6.3.9 Admission of Students

- Admission is purely on merit basis cum reservation policy of government of Karnataka and Rani Channamma University
- Well communicated admission process with course features highlighted through news paper advertisements
- **Online admission procedure** is followed as per Govt of Karnataka Rules

6.4 Welfare schemes for

Teaching	Staff Quarters; Co-operative Credit Society
Non teaching	Staff Quarters; Co-operative Credit Society
Students	Fellowships; scholarships from staff worth Rs 1,70,000/- Endowments; Poor student Aid fund; Health check up

6.5 Total corpus fund generated

Rs. 4673787-00

6.6 Whether annual financial audit has been done: **YES**

6.7 Whether Academic and Administrative Audit (AAA) has been done? : **YES**

6.8 Does the University/ Autonomous College declare results within 30 days? YES

Programme	Yes	No
UG	Yes	--
PG	Yes	--

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

6.11 Activities and support from the Alumni Association

1. Qualified Professional Alumni members share their knowledge & expertise with the present students free of cost.
2. Many academic prizes, scholarships and financial assistance are also provided by the alumni association.
3. The alumni has also helped in facilitating placements, provisions of vocational training and supported the College in its extension activities

6.12 Activities and support from the Parent – Teacher Association

The college has no PTA

6.13 Development programmes for support staff

The non teaching staff members are given Computer training.

Soft skills training for Non teaching staff.

Encouragement to pursue higher education

6.14 Initiatives taken by the institution to make the campus eco-friendly

Green Audit of the campus has been undertaken.

Every Sunday the NSS volunteers of the college undertake campus **SHRAMDAAN** programme.

Plantation project is successfully implemented inside the college premises

Solar lights fixed.

Rain water harvesting.

Use of Plastic is regulated.

Save Electricity Awareness campaign was undertaken.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

No	Innovation	Impact
1.	Green Audit	Created awareness regarding campus
2	First-aid Training as a part of YRCS to the students.	Created health consciousness among students.
3	Faculty development programme on Creative Teaching	Acquisition of new skills by the teachers
4	Certificate courses in Journalism	Attracted lot of students for the course
5	Coaching classes for the competitive exams.	Attracted the aspirants for the course.
6	English Language laboratory.	Impacted accent training & soft skills training
7	Fernery	Showcase of endangered ferns & rare plants.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action for the academic year (2016-2017)

- 1) AAA Peer Team visit.
- 2) Strengthening measures to preserve environment.
- 3) Enhanced use of Software in office/library.
 - 1) **AAA Peer Team visit:** The College successfully completed Post accreditation AAA Assessment
 - 2) **Strengthening measures to preserve environment:**
GREEN AUDIT was implemented To sensitize the students about conservation of energy, a notice requesting them to switch off lights and fans when not required. Tube lights and bulbs in the College are being gradually replaced by CFL. The staff regularly checks the facilities to ensure that electricity and water is not wasted. Tree plantation drive was undertaken, use of plastic in the campus is regulated.
 - 3) **Enhanced use Software:** The software is used for effective management of admissions, examinations, alumni registration and for Library automation.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals) **ANNEXURE-III**

1. Contribution of Teacher's Fund to student scholarship amounting to **Rs.1,30,000/-**
2. Adoption of students for higher education by Alumni Association- Mentor programme

***Details in annexure III**

7.4 Contribution to environmental awareness / protection

1. Monitoring the consumption of energy
 2. Regular AMC's with vendors of air conditioners etc. to ensure that the equipment is in good working condition.
 3. Sensitization of students about energy conservation.
 4. Plantation in the campus by Nature Club & NSS.
 5. Environmental awareness programme by Heritage club
 6. Utilization of Solar energy in the form of solar lights and heater.
 7. Rain water harvesting programme implemented
- 7.5 Whether environmental audit was conducted? YES
- 7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

ANNEXURE-IV

7.8. Plans of institution for next year

The following Plan of Action was formulated for the academic year 2018-19:

1. To conduct Seminar on New NAAC Guidelines.
2. To install drip irrigation to college campus garden
3. To organise linkages with other college/Institutions.
4. Workshop on Disruptive Technology.
5. NET/SLET Training Workshop.
6. Organizing LEAD programmes.
7. Organizing Voter Awareness programme
8. Coordinating Seminars/Conferences/ Invited Lectures.

Name: Prof. SIDDESHWAR B.KAMATI

Dr. M B MULIMANI

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

ANNEXURE I**ACADEMIC CALENDAR 2017-18**

Date	Events
23-06-2017	Opening of Academic year
01-0-2017	Induction programme for I semester students
Last week of Aug 2017	First Internal Test
Last week of Sept. 2017	Second Internal Test
23-10-2017	I, III & V semester last working Day
23.10.2017 to 25.12.2017	Final exam of I, III and V Semester/evaluation/vacation
26.12.2017	Commencement of Classes of II, IV and VI Semester
Third week of January 2018.	Fist Internal Test of II, IV and VI semester
Last week of March 2018.	2nd test of II, IV and VI semester
26.04.2018.	Last of working day-
27/04/2018 to 20/06/2018	Final examination of II, IV and VI semesters/evaluation

COLLEGE STUDENTS UNION

08-07-2017	Selection of CRs and office Bearers
17-08-2017	Inaugural of students union activities
05-09-2017	Teacher's Day
12-09-2017	Selection of trials for youth Festival
15-09-2017	Campus Interview
15-09-2017	Management Fest
17-09-2017	Celebration of NAAC Achievements
23-10-2017	"Foundation Day" of BLDEA
31-10-2017	National integration Day
01-11-2017	Karnataka Rajyotsava.
08-11-2017	Kanaka Jayanti
24-09-2017	Study Tour Botany, Zoology & Biotech
22-09-2017	Fresher's Day : B.A.
26-09-2017	Fresher's Day : B.Com.
29-09-2017	Inaugural Function of Ladies Forum
01-10-2017	Fresher's Day : B.Sc.
01-10-2017	Fresher's Day : B.B.A.
01-10-2017	Fresher's Day : B.C.A.

02-10-2017	Gandhi Jayanti
01-12-2017	Aids Day
08-10-2017	PG Fresher's Day
18-10-2017	LEAD Programme
23-10-2017	Establishment Day
12-01-2018	Vivekhand Jayanti
15-01-2018	Siddharameshwar Jayanti
13-01-2018	Digital Transaction
24-01-2018	Moral Values and life
27-02-2017 to 6-03-2018	Skill Development Training to Girl students
11-03-2018	International Women's Day
31-03-2018	Entrepreneurship Development Programme
19-04-2018	B.Sc. Farewell Day
25-04-2017 to 25-04-2018	Commerce Fest & B.Com. Farewell Day
26-04-2018	Rally for Rivers
	Also celebrated National festivals, Regional festival, Important National Days of stalwarts and leaders.

SPORTS ACTIVITIES

Date	Events
11-08-2017 to 20-09-2017	Selection Trials for all events.

NCC

Date	Events
21-07-2017	Selection of NCC Cadets
02-10-2017	Swacch Bharat Abiyan
01-12-2017	AIDS AWARENESS DAY
08-01-2017	Pulse polio mission
31.05.2017	Anti Tobacco Day
21.08.2017	Kargil Vijay Diwas
01.12.2017	AIDS day
19.12.2017	Start up Stand up India
26.02.2018	Republic Day
28.02.2018	Blood donation Camp

NSS

Date	Events
22-07-2017	Selection of Volunteers
26-07-2017	Inaugural of NSS Activities
22-07-2017	Prevention of Drug Abuse Day
15-08-2017	Independence Day
17-08-2017	Communal Harmony Day
06-09-2017	Selection of volunteers for RD
20-09-2017	Legal awareness programme
24-09-2017	Inaugural of Redribbon club
02-10-2017	Gandhi Jayanti
31.10.2017	Sardar Patel Jayanti
01-12-2017	AIDS Day
29-02-2018 to 05.02-2018	NSS CTC at Langanur
08-02-2018 & 22-02-2018	Polio Drops awareness programme
15-03-2018	Valedictory Function
Every Sunday	SHRAMADAN

YOUTH RED CROSS SOCIETY

Date	Events
17-08-2017	Initiation of YRCS
14-09-2017	FIRST AID TRAINING for students
25-09-2017	Distribution of tricycles
01-12-2017	AIDS Jatha
05-01-2018	Guest Lecture on AIDS by Dr. Ashok Kandagal
03-02-2018	Guest lecture on importance of Monuments by Dr. N V Aski
28-02-2018	Blood Donation Camp

HERITAGE CLUB

Date	Events
16 to 23 Aug 2017	Save Heritage Week
12-12-2017	Exhibition of photos of Monuments

ANNEXURE II

Feedback Analysis

Student feedback was taken for all subject combinations. Following is the format of feedback form.

Excellent = 5 Good = 4 Average = 3 Satisfactory =2 Poor = 1 Inadequate = 0
Total=5

- On the basis of the analysis of student feedback the following steps were taken to improve the effectiveness of the faculty:
 1. The faculty whose evaluation was < 2.5 were advised to take corrective measures like – upgrading their subject knowledge, increase use of audio-visual aids and communication skills.
 2. The faculty scoring > 4 were encouraged to enhance their knowledge base, improve their communication skills even more and strive for excellence.
 3. The faculty were assured of access to internet, journals, periodicals and relevant books.

ANNEXURE-III

The Best Practices of the institution

1. Scholarship by the staff members amounting to 1,30,000/-

Since Jamakhandi Taluka being agrarian economy, every year the permanent staff of the college contributes and collect a fund for the benefit of the poor and meritorious students. This helps the student to concentrate on academic part, thus enabling him/her to improve life skills. This year the institution has contributed Rs 1,30,000/- towards this noble cause. This year 87 students have benefitted from the scheme.

2. “Adoption of students for higher education by Alumni Association Mentor Programme”:

It helps students to find support in the form of the mentor who will be a alumni of the college. The poor and meritorious student is assigned to the mentor for his/her entire higher education course. The mentor helps students in resolving academic, financial and personal issues. The programme helps in accessing scholarship and other college resources. It also builds confidence in students and helps them to overcome difficulties they may come across. This year nearly 14 students benefitted from the scheme.

ANNEUXRE -IV

SWOC ANALYSIS

The SWOC analysis of the college has been carried out using descriptive research methodology. The feedback, suggestions etc. in respective of academic, governance, infrastructure, research, training and basic amenities were collected from all the stakeholders. Final analysis has been made in consultation with the Management, Principal and RUSA Institutional Co-ordinator. The SWOC analysis is as follows:

Strengths :

- S1 Catering to all marginalized and disadvantageous sections
- S2 Qualified, dedicated, committed faculty members
- S3 Model conduct of examination
- S4 NAAC accredited “A” Grade college

Weakness

- W1 Lack of placement avenues in large number
- W2 Lack of PG courses in Science stream
- W3 Lack of Research Centre

Opportunities:

- O1 Establishment of Research Centre
- O2 Collaborative Research
- O3 Digital Library
- O4 Wide Campus for expansion
- O5 Increasing job opportunities in private sector

Threats:

- C1 Unfilled approved permanent faculty members.
- C2 In adequate availability of funds for humanities.
- C3 Changing market demands